



Summer Camp Director

PURPOSE AND SCOPE OF THE WORK

The **Summer Camp Director** will work closely with the Programming Director to plan and implement the Summer 2026 camping program for Camp Pringle, ensuring full adherence to Provincial (BC Camping Association), United Church of Canada, Provincial Health and Safety, and Employment Standards.

The Summer Camp Director will manage the summer camp team and is responsible for the smooth operation of both day camps and overnight camps—ensuring the safety and well-being of summer staff, camping volunteers, and participants. The Summer Camp Director will serve as the on-site director each week and will play a significant role in the training, support, mentorship, and evaluation of staff and the youth crew. Together with the Programming Director, they are responsible for ensuring the summer program aligns with the vision and values of Camp Pringle and the United Church Camping Ministry.

The Camp Pringle Summer Camp Director will collaborate closely with the Executive Director, Programming Director, and the Summer Staff Team. As per BC Camping Accreditation guidelines, this position is suited for someone 25 years of age or older, with 2 years of leadership and administrative experience.

RESPONSIBILITIES:

1. Lead the Staff Team:

- Support and mentor the Faithquest/Programming Director, Camp Counsellors and Youth Crew in their roles.
- Co-facilitate Camp Counsellor and Youth Crew training prior to the summer.
- Lead scheduled Staff Team meetings for planning, debriefing, reflection, and evaluation.
- Facilitate teamwork and effective communication between Programming Director, Camp Counsellors and Youth Crew, Permanent Staff and Volunteers at each of the camps.
- Resource and empower Staff Team and Youth Crew in expanding strategies for engaging children.
- Mentor staff team in leadership skills, offer reflection and support.
- Meet with each staff team member individually at least once a week as part of supervision duties.
- Provide team building, ongoing skills development and support to Staff Team as required throughout the summer.

2. Plan and Implement Camp Programs (5 programs at Camp Pringle):

- Communicate with Camp Pringle administration staff regarding registration for Camp Pringle

- Build relationships with Camp Executive Director regarding logistics, registration updates, participant information.
- Develop a thorough knowledge of the Camp 2026 Curriculum (theme, stories, resources, and recommended activities) and work with the Staff Team to bring the curriculum to life.
- Work with the Programming Director to provide resources and planning support to counsellors for the program components of the camp program.
- Provide lists of required supplies and resources in ample time to the Executive Director

3. Emergency and Safety Planning:

- Ensure the physical, emotional, and spiritual safety of all people involved in the Camp program.
- Examine and adapt or create (as needed) emergency and safety plans for camp using the Camp Policy and Procedures Manuals.
- In conjunction with the Medic ensure that adequate First Aid services and facilities are available.
- Ensure that staff are appropriately informed and trained in emergency and safety policies and procedures, use the Staff Manual as a training guide.
- Ensure that participants and volunteers are appropriately informed of emergency and safety policies and procedures at camp.

4. Communication, Evaluation and Documentation

- Maintain ongoing and consistent correspondence with staff, parents, office assistant and Executive Director – email, phone, and mail.
- In consultation with the Staff Team, ensure a thorough evaluation of program, facilities, and leadership.
- Documentation to be made for all team member evaluations, any disagreements or grievances.

5. Additional Duties as required

SKILLS AND ABILITIES

- Capacity to communicate camping ministry values
- Open and curious enough to have deep conversations about biblical and theological concepts
- Recognize and delight in the way Jesus shows radical love and inclusion
- Ability to organize and be attentive to detail
- High level of ability to adapt and implement curriculum or children's program
- Able to work in an environment where interruptions are frequent
- Confident with speaking to and directing large groups of people
- Willingness and ability to provide leadership for and to work in a collaborative team
- Capacity to be healthy and centered during multiple and varied work demands
- Demonstrated ability to work in an ordered and organized manner as well as a capacity to be spontaneous, flexible, and to take initiative
- Experience in collaborative team leadership

- Experience in supervision and training of staff
- Experience in a faith-based environment an asset

EDUCATION, TRAINING, AND EXPERIENCE

- Significant experience in ministry with children, youth, and young adults
- Previous experience with outdoor camping is an asset
- Experience in collaborative team leadership
- Experience in a faith-based environment is an asset
- Computer skills an asset

CERTIFICATION:

Applicants must have up-to-date certifications or be willing to complete certification prior to starting work for summer 2026.

- Standard First Aid
- Mental Health First Aid (*for People Working with Youth*)
- Commit to Kids
- Godly Play Training (training dates are limited – a willingness to participate if able is required).
- YMCA Responsible Adult certification (an asset)

THE CAMP TEAM LEAD WILL BE REQUIRED TO

- Provide a Police Information Check including Vulnerable Sector Check (if staff member is 19 years or over)
- Have a valid drivers license and access to transportation an asset.
- Stay on site for the duration of camp including breaks excluding days off.
- Stay on site through all programming times (anytime children are on site) unless otherwise directed/organized in collaboration with the Executive Director
- Summer weeks of employment will be 40 hours per week. You may need to occasionally work evenings and weekends. Days in lieu will be planned accordingly. Please see Appendix A for more specific information.

COMPENSATION

The remuneration for this salaried position will be based on the applicant's experience, and between \$200-\$240 per day. Summer weeks of employment will be paid a daily rate as a live-in camp leader. This is a full-time position, and you will need to occasionally work evenings and weekend days. Days in lieu will be planned accordingly. Please see Appendix A for more specific scheduling information. The full-time position is 40 hours per week from May 18th until August 7th, 2026.

APPLICATION PROCESS

Applications will open on December 15th, 2025, and closes January 9th, 2026.

To apply please click [HERE](#) or go to [Jobs & Volunteers | Camp Pringle 1](#).

APPENDIX A

Camping Teamwork Schedule - Summer 2026

Date	Positions	Location	Information
Monday May 18 th	Camp Director	Camp Pringle	Work travel and accommodation costs are paid for employees as per the Camping Staff Policies
Sunday May 31 to Thursday June 4 th	Camp Director and Executive Director	Grafton near Kamloops	Training
Mon June 29-Frid July 3 rd	Start Date for Counsellors, Camp and Program Director	Camp Pringle	Training Week - All summer staff are required to be there for the entirety of the week. Youth Crew to be there Thursday and Friday Schedule of Hours – TBC Other Regional groups will be in attendance
Mon. July 6-Thurs. July 10 th	All Camp Pringle Staff and youth crew	Camp Pringle	Day camp – 6-8 years old and 9-11 9am-4pm Overnight camp for 8-11
Monday July 13 – Friday July 17	All Staff	Camp Pringle	Day Camp 6-8/ 9-11 9am-4pm Overnight Camp 12-14 yr
Mon July 20 – Friday July 24	All Staff	Camp Pringle	Day 6-8/12-14 9am-4pm Overnight 8-11

Monday July 27 – Friday July 31	All Staff	Camp Pringle	Day Camp 6-8/ 9-11 9am-4pm Overnight 12-14
Monday Aug 3 - Friday Aug 7 th	All Staff	Camp Pringle	Day Camp 6-8 / 9-11 9am-4pm Overnight 8-11